

JHSC Meeting Agenda

Date: Oct 29, 2025

Location: Mtn Ops, 8:00 am

ATTENDANCE: Laura, JC, Mitch, Dave & Char

REGRETS:

Minutes: Char

Agenda Item	Comments/Discussion	Actioned To	Deadline	Decision/Outcome
Items to Review	August 27, 2025 - approved Sept Meeting – did not happen JOHSC Corrective Action Log.docx – outstanding items reviewed			
Immediate OHS Staff Notification Require	Emergency exit light in shop mezzanine needs to be fixed.	Mitch/Dave	Nov 2025	Completed – Summer 2025
Near Miss Reporting	none			
Facilities Inspections	August:Done – nothing to bring forward Sept:Done – nothing to bring forward October: DT – Needs shelving secured Description of hazard: Emergency Lighting is not tagged properly from last fall's inspection performed by Kokanee Fire Safety.	Mitch Mitch/Dave	 Nov 2025	 Kokanee has a different tagging system, Stickers with dates versus tags. In compliance.
COR OHS Audit	Results:	Char/All	Ongoing	

	• Risk Assessment yearly reviewed with Mgr/Supv • First Aid Assessment – to be done addressing evening work • Morning meeting notes – all departments			
Education Training:	JHSC Training course assigned to everyone. (Tony - Done, JC, Dave)	Char	Done	Trng Assigned
	WHMIS training to be assigned – Video will be played at Staff Trng with F/U needed at Dept Level.	Char	Dec 5	Mgrs to provide list - Supv

The area below keeps track of all incidents on the mountain so Whitewater understands hazards, trends, and where improvements can be made.

- **Near Miss/Incident Reporting:**
 - 1st Incident - Powerline
 - Excavator June 2025 – reviewed at JHSC
 - SWP are developed – at approval stage
 - Accountability is on everyone
 - Mapping utilities area ongoing
 - Training on SWP
- **First aid statistics / summary** (Sept 1 - 31)

			Injuries				
	Near Misses	First Aid	Work Related	Medical Aid Referral	Number of time-loss injuries	Days lost due to injury	Threats of violence

This period total	0	0	0	0	0	0	0
24.25 Seasonal Total	4	91	43	4	3	35+	0
23.24 period total	0	18	6	3	1	?+	1
23.24 Seasonal Total	3	82	34	11	6	10+	3

Round Table

Char – Winter meetings will be Tuesdays again at 1pm

- Muster station sign – Done
 - Action: order 1 more Muster station for glory
 - Remind staff at Dept Staff during drills
- Eye wash stations – Shop: all taken care of. Mitch to check they are in plastic ziploc bags to prevent contamination.

JC

- Cody – moved 1st aid kit to another location, needs a sign
- **Action:** JC to chat with Cody & get signage.

Laura

- Snow removal, good eye contact with operator.
- New hazards coming up – be aware during the transition
 - Things to consider ie: Big wheel & stretcher
- Should we look at a weekly forecast (Mon-thurs)?
- Public: closing mtn down Nov 24

Dave

- Winter tires
- Asked trail crew to have salt & shovel avail for HBL, Dispatch, mtn ops

Mitch

- Emergency lights are out at Mtn Ops
- **Action:** Dave to resolve
- Equipment Competency checklists need to be done prior to people using equipment
 - **Action:** Mitch to train on Nov 17
 - **Action:** Send to HR when complete

Tony

- Nothing to bring forward

NEXT MEETING: Nov 18th - 8am